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## JAWATANKUASA PEGUAM PULAU PINANG PENANG BAR COMMITTEE

Court Liaison 34/21

5 Aug 2021

To Members of the Penang Bar,

### Issues Pertaining to Matters before Deputy Registrars and Senior Assistant Registrars during “National Recovery Plan Phase 2”

The Penang Bar Committee (“PBC”) recognises and acknowledges the challenges that Members may face in liaising with the Penang Courts during the ongoing “National Recovery Plan Phase”, particularly with respect to Virtual Court proceedings.

The Penang Bar Chairman, Ravi Chandran and a Member of the Court Liaison Subcommittee, Norhardi Haron recently met with Penang High Court Deputy Registrar (Administration), Tuan Ahzal Fariz Bin Ahmad Khairuddin and Senior Assistant Registrar, Puan Dianee Ningrad Binti Nor Azahar pertaining to the above.

Pursuant to the said meeting, Members are requested to take note of the following: -

1. For matters before Deputy Registrars and Senior Assistant Registrars which are conducted virtually, Members are required to check the E-Filing System (“EFS”) website for the Hearing link and/or any updates before 10 a.m. on the date of the Hearing.  
***(Note 1: Members are advised to refer to Appendix A which is appended below on how to check for the link and/or any updates on the EFS.)***  
***Note 2: If no link or newly rescheduled dates are shown in the EFS, Members are to refer to the Courts’ Official Notifications for new or rescheduled dates as attached in our Circular [Court Liaison 33/21](#)).***
2. Members are required to ensure that they and their clients (when the clients’ attendance is required) have set their account usernames to their actual names as per their Identity Cards and/or Members’ Firm names together with the relevant case number prior to the Virtual Hearings.
3. Members are reminded to be appropriately attired according to the prescribed Dress Code for Advocates and Solicitors Attending Court (as per our Circular [Court Liaison 15/21](#)) at all times while conducting Virtual Court proceedings.
4. The Official Notifications issued by the Penang Courts continue to remain in effect and shall be maintained throughout the “National Recovery Plan Phase 2” period, unless otherwise notified by the Courts in due course.

Members are also advised to refrain from calling and/or e-mailing the Courts and Registrars to check for dates. The Registrars have informed us that cases will not be struck out in the event of any justifiable glitches, delays and/or postponements.

Members are requested to take note of the above on an urgent and immediate basis.

Members will be updated further as and when we receive additional information from the Courts.

**Ravi Chandran and Imavathi Subramaniam**  
**Co-Chairpersons**  
**Court Liaison Subcommittee**

## APPENDIX A

### STEP 1

The screenshot shows the 'Senarai Kausa' search interface. It features a teal header with the title 'Senarai Kausa:'. Below the header, there are several search fields: 'Lokasi Mahkamah:' with a dropdown menu showing 'Sila Pilih'; 'Kumpulan:' with a dropdown menu showing 'Sila Pilih'; 'Nama:' with a dropdown menu showing 'Sila Pilih'; 'Kategori:' with a dropdown menu showing 'Sila Pilih'; 'Melalui nombor kes:' with a text input field for 'Nombor Kes', a checkbox for 'Rayuan', and a date input field for 'Tarikh'. There are two 'Carian' buttons, one on the left and one on the right, separated by a vertical dashed line labeled 'atau'.

Members are required to access the E-Filing System (“EFS”) [here](#) .

### STEP 2

The screenshot shows the 'Senarai Kausa' search interface with the following fields filled in: 'Lokasi Mahkamah:' is 'Kompleks Mahkamah Pulau Pinang - Mahkamah Tinggi Sivil' (annotated with '1'); 'Kumpulan:' is 'Penolong Kanan Pendaftar' (annotated with '2'); 'Nama:' is 'Puan Diannee Ningrad Binti Nor Azahar' (annotated with '3'); 'Kategori:' is 'CM-Track'; 'Melalui nombor kes:' has 'Nombor Kes' empty, 'Rayuan' unchecked, and 'Tarikh' is '09/08/2021'. There are two 'Carian' buttons, one on the left and one on the right, separated by a vertical dashed line labeled 'atau'.

1. Members are required to only fill in No. 1, No.2, and No.3.

2. Members are required to click “*Carian*” button on the left side and not on the right side.

## APPENDIX A

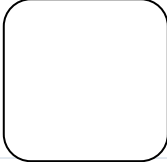
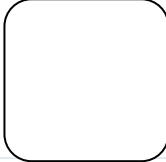
### STEP 3

Search Result(s): Name: Diannee Ningrad Binti Nor Azahar ✕

All ▼

[A-TRACK](#)

KES-KES DI HADAPAN PUAN DIANNEE NINGRAD BINTI NOR AZAHAR  
PADA RABU, 28 JUL 2021 9:00 AM  
DI MAHKAMAH TINGGI SIVIL  
LEVEL 1, BANGUNAN ANNEX, KOMPLEKS MAHKAMAH PULAU PINANG

No. Kes	Plaintif / Pemohon	Defendan	Kandungan & Permohonan	Perihal Tindakan	Nota	Keputusan	Jenis Pendengaran
							

Link to Members' virtual hearing and/or any updates will appear under the "Nota" and "Keputusan" sections.