



Tel : 04-2615669  
Fax/Tel : 04-2628664  
E-mail :  
Penang,  
Website : [www.penangbar.org](http://www.penangbar.org)

No. 4. Green Hall,  
1st Floor,  
[secretariat@penangbar.org](mailto:secretariat@penangbar.org) 10200

Malaysia.

## JAWATANKUASA PEGUAM PULAU PINANG PENANG BAR COMMITTEE

CPC 6/21

19 Feb 2021

To Members of the Penang Bar,

### **Commencement of Online Appointment System at Office of Lands and Mines, Penang**

Further to our previous Circular CPC 5/21, Members are hereby notified that the Office of Lands and Mines, Penang ("PTG Penang") has informed us via e-mail dated 17 Feb 2021 and subsequently provided further clarifications on 19 Feb 2021 that the Online Appointment System ("OAS") at PTG Penang will commence at 12:00 noon on 22 Feb 2021 (Mon) and the first available appointment date will be on 24 Feb 2021 (Wed). All transactions by legal firms from that date must be applied through the OAS, save and except for official searches, private searches and consent applications.

PTG Penang has further provided us with the following relevant details and the terms and conditions of the OAS which are to be observed and complied with by all legal firms:

- The maximum number of appointments permitted for each legal firm is 4 appointments within a time period of 14 days (i.e. a maximum of 2 appointments per week / within 7 days).
- Each appointment is restricted to registration of 5 Titles only.
- Legal firms that are found to violate any conditions, namely tampering of details in the Appointment Confirmation Slip (*Slip Pengesahan Temujanji*) and changing the Title information or are absent on the appointment date will be subject to a penalty of not being allowed to transact any business at PTG Penang for 14 days thereafter.
- Only legal firms that have been registered and given firm codes in the Penang e-Land (*e-Tanah*) System are allowed to make appointments. An update exercise has been carried out jointly by the PTG Penang's IT Unit and the Penang Bar Committee to deactivate records which do not correspond to the latest record of Penang firms maintained by the Bar Council. Please check the updated firm codes list via the following link: <https://tinyurl.com/cfm2z7rx>.
- The current total number of active legal firm codes is 512 (including branch offices) and they will be used for the appointment code data of the Appointment Booking System or *Sistem Temujanji Persewaan* ("STP"). Members are therefore requested to check the updated firm codes list via the link stated above and inform PTG Penang immediately if the records need further updating.
- Legal firms (including new branch offices and relocated offices) that have not registered for a code or do not have a corresponding record in the updated firm codes list are to send an application letter to obtain their code to the Bahagian Pendaftaran Hakmilik, Pejabat Tanah dan Galian Pulau Pinang, Tingkat 21, Kompleks Tun Abdul Razak (KOMTAR).
- The OAS can be accessed through <https://ptgapp.penang.gov.my/stp/> and a link will also be provided in the Official Portal of PTG Penang and their Facebook page.

PTG Penang has requested for Members and legal firms' co-operation and compliance of the terms and conditions of the OAS at all times.

Members are therefore advised to take note of the above information on an urgent and immediate basis.

**Zemilah Binti Mohd Noor**  
Chairperson  
Conveyancing Practice Subcommittee