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JAWATANKUASA PEGUAM PULAU PINANG PENANG BAR COMMITTEE

CPC 27/20

10 Nov 2020

To Members of the Penang Bar,

Operations at Office of Lands and Mines, Penang (PTG Penang) during Conditional Movement Control Order from 9 Nov 2020 to 6 Dec 2020

We have received an e-mail notification dated 9 Nov 2020 from Encik Syazmin Bin Baharom Shah, Deputy Director of the Registration and Revenue Department of the Office of Lands and Mines, Penang ("PTG Penang") which informed us of the Standard Operating Procedures (SOP) stipulated by PTG Penang during the ongoing Conditional Movement Control Order (CMCO) period from 9 Nov 2020 to 6 Dec 2020 as follows:

1. All visitors to PTG Penang must wear face masks and use hand sanitisers before and after their respective transactions/dealings at the counters or office.
2. Operation hours at PTG Penang's counters and office will be 7:30 am to 4:30 pm, Mon to Fri. The counters and office will be closed for lunch from 1:00 pm to 2:00 pm.
3. All transactions/dealings will be conducted as usual. This may be revised later after taking into account the transactions/dealings from 9 Nov 2020 to 13 Nov 2020.
4. All visitors must sit at the designated seating areas only and are not permitted to gather or stand in the lobby.
5. PTG Penang will liaise with representatives of legal firms to discuss and standardise issues concerning their attendance at PTG Penang.

Members are therefore to take note of the above information and instruct your firms' representatives who are tasked with dealing with PTG Penang to comply with the said SOP.

Further updates will be provided as and when we receive information from PTG Penang.

Zemilah Mohd Noor
Chairperson
Conveyancing Practice Subcommittee