



Tel : 04-2615669
Fax/Tel : 04-2628664
E-mail : secretariat@penangbar.org
Website : www.penangbar.org

No. 4. Green Hall,
1st Floor,
10200 Penang,
Malaysia.

JAWATANKUASA PEGUAM PULAU PINANG PENANG BAR COMMITTEE

CPC 13/20

12 Jun 2020

To Members of the Penang Bar,

Update No 2: Conveyancing Practice Issues related to Penang Land Registry and District Land Offices during Recovery Movement Control Order period

Further to our previous CPC Circulars (kindly refer to the Penang Bar website at www.penangbar.org at Circulars → Conveyancing Practice), the Subcommittee was invited to participate in an online meeting with representatives from the Office of the Director of Lands and Mines Penang (PTG Penang) on 11 Jun 2020 to discuss issues related to the existing Standard Operating Procedures (SOP) and services at PTG Penang in line with the Recovery Movement Control Order (RMCO) which is in effect from 10 Jun 2020 until 31 Aug 2020.

The outcome and summary of issues discussed during the online meeting are shown in the graphics appended below:

KAEDAH PERSERAHAN DI PTG PULAU PINANG (MULAI 15 JUN 2020)



E-FORM

- Urusniaga /Bukan Urusniaga
- Carian Rasmi
- Salinan Sah
- Denda Lewat sebelum PKP



DROP BOX

- Salinan Sah
- Pembetulan Sek 380
 - Pendua
- Denda Lewat sebelum PKP



WALK IN

- Consent
- Surat Kuasa wakil (PA)
- Carian Persendirian



TELEFON/EMAIL

- Pecah Bahagi, Sifus, Strata Baru



MULAI 15 JUN 2020

WALK-IN CARIAN PERSENDIRIAN



- Permohonan Carian Persendirian boleh dibuat di kaunter SPOC PTGPP pada pukul 2.00pm-4.30pm (Isnin-Khamis), 2.45pm-4.30pm (Jumaat)
- Dapatkan angka giliran di Kaunter 5
 - Carian Persendirian dihadkan kepada **10 hakmilik seorang**.

URUSNIAGA/BUKAN URUSNIAGA

Daripada 100 kepada **300 hakmilik** sehari

CARIAN RASMI

100 hakmilik sehari



PENAMBAHAN KUOTA TEMUJANJI



2

TALIAN UNTUK DIHUBUNGI



Unit Pendaftaran Tanah

Urusniaga dan Bukan Urusniaga Tanah (*Landed*)

04- 650 5497

Unit Hakmilik Strata

Urusniaga dan Bukan Urusniaga Strata

04-650 5729

Unit Pembangunan

Kebenaran Pihak Berkuasa Negeri (*Consent*)

04-650 5213

Unit Hasil

Cukai Petak/Cukai Tanah

04- 650 5214



Members are further required to take note of the following:

E-Form

1. Firms are to ensure that the correct e-mail address of the firm is entered.
2. If a confirmation from PTG Penang is not received at least 3 days before the requested appointment date, kindly contact PTG Penang via the dedicated phone number provided in the portal.
3. Members are requested not to double-book or make duplicate appointments as other members/firms must be given the opportunity to obtain relevant slots for themselves. PTG Penang has informed us that they have detected many double/multiple entries for the same titles in their booking system.

Drop Box

1. For transactions via the Drop Box facility, cheques are not to be enclosed when submitting the relevant applications/forms. Cheques must only be submitted by hand on the appointment date.

General reminders and announcements

1. Members are advised to check the PTG Penang portal (<http://ptg.penang.gov.my/>) and Facebook page (https://www.facebook.com/ptgpp/?epa=SEARCH_BOX) for regular updates and announcements.
2. Additional or increase in quota of appointment slots will be announced on the PTG Penang portal.
3. All legal firms' dispatch staff are reminded to be punctual for their respective appointments and to refrain from mingling with each other before or after their respective appointment slots in compliance with social distancing requirements.

The Subcommittee will continue to engage PTG Penang on other current and pending issues, and we will provide updates as and when we receive further information.

Zemilah Mohd Noor
Chairperson
Conveyancing Practice Subcommittee