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## JAWATANKUASA PEGUAM PULAU PINANG PENANG BAR COMMITTEE

Court Liaison 20/20

29 May 2020

To Members of the Penang Bar,

### **Update No 15: Standard Operating Procedures for Court Operations during Conditional Movement Control Order and post-Movement Control Order period**

Further to our previous [Circulars Court Liaison 18/20](#) and Court Liaison 19/20 we have received the following updates from Director of the Penang Courts, Puan Zaharah Binti Hussain:

- (i) With effect from 1 Jun 2020, the Courts will be introducing the use of a QR Code to register visitors electronically at the respective Court buildings/complexes. The QR Code can be scanned on smartphones/mobile devices by using the Camera function or Apps such as Facebook, WeChat and other QR-scanner Apps. Visitors are required to enter the required details in the online form and show the acknowledgment displayed on their smartphones/mobile devices to the guard or Court staff on duty. This mode of registration via QR Code is more environmentally friendly as well as cost and time effective.
- (ii) The Court will however continue to accept the physical [Visitors Form](#) (*Borang Pelawat Ke Mahkamah*) for visitors that do not have a smartphone or mobile device. Members who wish to register using the physical form instead of the QR Code are reminded to bring your own copies as the Courts will not provide hard copies of blank forms.
- (iii) We have been informed by the Court authorities that there are a few members who continuously refuse to cooperate with the guards or Court staff to register their attendance at the Penang Courts. We remind members and pupils that the National Security Council has stipulated that registration is compulsory when entering each respective Court premises for purposes of effective tracing. For example, members who have cases at the Penang Courts on the same day at both the Annexe Building and Bangunan Sri Pinang are required to submit separate forms at the entrances to each respective court building. Members who need to make multiple entries to any Court building/complex are advised to inform the security guard prior to leaving the relevant Court building/complex.

We will inform members as and when we receive any further updates from the Courts. In the meantime, we once again urge and request for members' patience and cooperation with the Courts to ensure that the changes and new practices that are implemented can be effectively observed and complied with for our mutual safety and well-being.

We continue to welcome any constructive feedback to improve the abovesaid procedures.

**Lee Guan Tong & Imavathi Subramaniam**  
**Co-Chairpersons**  
**Court Liaison Subcommittee**