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JAWATANKUASA PEGUAM PULAU PINANG PENANG BAR COMMITTEE

Court Liaison 19/20

15 May 2020

To Members of the Penang Bar,

Update No 14: Guidelines, Standard Operating Procedures and Duty Rosters on Court Operations during Conditional Movement Control Order and post-Movement Control Order period from 13 May 2020 until 31 Jul 2020

Further to our previous [Circular Court Liaison 18/20](#), we have received the following updates from Senior Assistant Registrar of the Penang High Court, Puan Diannee Ningrad Binti Nor Azahar:

- (i) With reference to paragraph (iv) of the said Circular, the mode for online hearings will be via e-mail or *Skype*. The Court will e-mail the parties concerned first to seek their consent on whether they are agreeable to conduct cases online. Other related information and relevant procedure will be conveyed to the parties by the Court Officer in charge.
- (ii) With reference to paragraph (v) of the said Circular, separate [Visitors Form](#) (*Borang Pelawat Ke Mahkamah*) are required to be submitted when entering each respective Court building for purposes of effective tracing. For example, members who have cases at the Penang Courts on the same day at both the Annexe Building and Bangunan Sri Pinang are required to submit separate forms at the entrances to each respective court building. Members who need to make multiple entries to any Court building/complex are advised to inform the security guard prior to leaving the relevant Court building/complex.
- (iii) With reference to paragraph (viii) of the said Circular, members are advised to search and select the respective Judge's or Registrar's name in order to view the full case status and updates under the "*Keputusan*" column of the cause lists generated (up to 8 days from the date of search). If searches are done using the case number or date, the returning results will not show the full case status.

We will continue to inform members as and when we receive any updates from the Courts. In the meantime, we once again urge and request for members' patience and cooperation with the Courts to ensure that the changes and new practices that are implemented can be effectively observed and complied with for our mutual safety and well-being.

We continue to welcome any constructive feedback to improve the abovesaid procedures.

Lee Guan Tong & Imavathi Subramaniam
Co-Chairpersons
Court Liaison Subcommittee