



CPD 4/18  
Dated 21 June 2018

**The Professional Development Subcommittee presents a talk on**  
**“Drafting Civil Cause Papers and Written Submissions”**  
**How to make your pleadings and submissions more effective for the Judge :**  
**from the perspective of a former Practitioner - Retired Judge**

I would like to register for the event (all fields must be completed):

Name: \_\_\_\_\_

[tick where applicable]

Member of the Bar (BC Membership No.): \_\_\_\_\_

Member Admitted from 1 July 2011 (BC Membership No.): \_\_\_\_\_

Pupil in Chambers (Petition No.): \_\_\_\_\_

Law Student (College/University): \_\_\_\_\_

Non-Member (NRIC No.): \_\_\_\_\_

E-mail Add: \_\_\_\_\_

Name of Firm/Organisation: \_\_\_\_\_

Address: \_\_\_\_\_

Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Payment options:

- (1) Direct deposit to Public Bank Berhad (Account: 3060545211); or
- (2) Cheque or bank draft, payable to “Penang Bar Committee”; or
- (3) Cash payment, at the Penang Bar Secretariat.

All payments must be made in advance of the event, and include all bank charges. Registration must be accompanied with payment to guarantee your place.

- Places are limited and registration is on a first-come, first-served basis.
- Cancellations must be made in writing. There will be no refunds for cancellations made after 10 July 2018 (Tues) but substitutions are allowed.
- The organiser reserves the right to modify, cancel or postpone the event, should circumstances arise that make such action necessary.
- Points for the Continuing Professional Development (“CPD”) Scheme will not be awarded to Members of the Bar and pupils in chambers who arrive more than 15 minutes late, are not present throughout the event, or leave before its scheduled end.
- Please direct all correspondence (including completed registration forms) and enquiries to:

Leena Chandrabala  
(T: 04-263 5977 / F: 04-264 5977 / secretariat@penangbar.org)

The personal information that you provide to the Penang Bar Committee, whether now or in the future, may be used, recorded, stored, disclosed or otherwise processed by or on behalf of the Penang Bar Committee for the purposes of facilitation and organisation of this event, research and audit, and maintenance of a participant database for the promotion of this event, and such ancillary services as may be relevant.

**Issued by:**  
**Tan Swee Cheng & Imavathi Subramaniam**  
**Co-Chairpersons**  
**Professional Development Subcommittee**

**13 July 2018 (Fri)**  
**2:30pm to 5:15pm (Registration will begin at 2:00pm)**  
**Penang Bar Auditorium, No 4 Green Hall**  
**10200 Penang**

**Registration Fees (0% GST):**

- **RM60.00 members of the Bar**
- **RM30.00 members Admitted from 1 July 2011, Pupils in Chambers & law students**
- **RM120.00 non-members**

Programme

2:30pm Introduction

2:40pm Pleadings

- What are Pleadings, and the Essential Elements of Pleadings in a Writ Action
- Differences with Affidavits in Originating Summons
- How to Draw up an Impressive Statement of Claim / Defence
- Q & A Session

3:30pm Written Submissions – Different Approach / Emphasis on Oral Submissions

- At the end of a Trial
- In an Appeal

4:00pm Break

4:15pm

- How a Counsel can assist the Judge(s) with a Properly-structured Written Submission
- Q & A Session on Written Submissions and Pleadings

5:00pm Closing Remarks

**The speaker:**

**Dato' Varghese George** graduated with an LLB Degree from the University of Singapore in 1974. He was in private legal practice for 35 years and the Senior Partner of Messrs Zain & Co in Kuala Lumpur (specialising in civil, commercial, construction, land and administrative litigation and arbitration matters) before being appointed a Judicial Commissioner in Oct 2009.

He was elevated as a Judge of the High Court in Aug 2011 and served at the Penang High Court from Jan 2011 to Sept 2013. He was thereafter elevated to the Court of Appeal in Oct 2013 and retired from the Bench on 27 Jan 2017.

He is a Fellow of the Chartered Institute of Arbitrators (FCIArb) and of the Malaysian Institute of Arbitrators (FMIArbs) and currently acts as an Arbitrator, Adjudicator and Mediator in various disputes.

**2 CPD Points**  
**Bar Council CPD Accreditation Code:**  
**T3/13072018/PGB/PGB181117/2**