



Tel : 04-2615669
Fax/Tel: 04-2628664
E-mail : secretariat@penangbar.org
Website : www.penangbar.org

No. 4, Green Hall,
1st Floor,
10200 Penang,
Malaysia.

JAWATANKUASA PEGUAM PULAU PINANG PENANG BAR COMMITTEE

CPC 10/17

28 Sept 2017

To Members of the Penang Bar,

Meeting with Inland Revenue Board, Penang

Members of the Conveyancing Practice Subcommittee recently met with the Director and Officers of the Inland Revenue Board, Penang including the Stamp Office. A summary of the issues discussed are listed below for members' information:

- The IRB will process and clear all the backlog on stamping of Form 14A and security documents within four (4) weeks. (If there is still a backlog after 4 weeks, members are requested to update the Secretariat by email: secretariat@penangbar.org)
- They are currently working on a new system to clear the backlog.
- The IRB has requested for members' cooperation in reducing 'Hantar Semula' cases for the Stamp Office to process and expedite the issuance of the 'Notis Taksiran'. Currently out of 600 cases sent for stamping every month, half of them fall under 'Hantar Semula' category.
- Members are also requested to reduce the number of phone calls made to the Stamp Office as it interrupts their work flow. For Stamping of security documents, members are advised to call after 3 days if the 'Notis Taksiran' still has not been issued, while for stamping of Form 14A, members are advised to call 3 days after 'Penilaian JPPH' has been carried out.
- There are cases where there is double adjudication of transfer for the same property. Members are requested to avoid this practice.
- Currently, when the 'Sijil Setem' is issued, it only contains the Nombor Hakmilik, Lot No and Mukim'. The IRB has therefore proposed a temporary solution to overcome this i.e. during the Adjudication process, members are to insert details such as Section, Daerah and State in the column for 'Nombor Hakmilik'. The IRB further assured us that they are looking into amending the system so in the future the relevant details can be entered in a separate section.

Members who have any queries regarding the above or other issues concerning the IRB, are requested to e-mail the Penang Bar Committee at secretariat@penangbar.org.

Zemilah Binti Mohd Noor
Chairman
Conveyancing Practice Subcommittee